

CANDIDACY checklist



Activities	Date
	Student and advisor have read and understood section 7.3 of the Graduate School Handbook: Candidacy Examination
	Student and advisor have read and understood section 7.4 of the Graduate School Handbook: Written Portion of Candidacy Examination
	Student and advisor have read and understood section D on pages 16-20 of the Chemistry Graduate Program Handbook
	Student: Submit aims to your committee before November 22, 2023
	Student: Ensure that aims are approved before December 31, 2023
	Student: Submit written proposal to your committee before March 15, 2024
	Student: Email the approved version of your proposal to Jennifer
	Advisor: Contact the committee members and schedule the oral exam
	Student: Submit the Application for Candidacy on GradForms at least two weeks prior to the scheduled exam date
	Student & Advisor have read and understood section 7.5 of the Graduate School Handbook: Oral Portion of Candidacy Examination
	Student: Successfully complete candidacy examination by or on May 6, 2024 (the end of the Spring 2024 semester)
	Advisor & Committee: Enter results of the oral examination into GradForms within 24 hours of the conclusion of the exam
	Advisor & Committee: Complete the Chemistry Graduate Program Candidacy Rubric within 24 hours of the conclusion of the exam
	Student: Enroll for 3 credit hours each semester following completion of the candidacy examination